



Castle Rock Township

Since 1858

Dakota County, Minnesota

2537 240th Street West, Farmington, MN 55024 castlerocktownship.com

BOARD OF SUPERVISORS

REORGANIZATION MEETING MINUTES

April 12, 2022 at 6:30 p.m.

The Reorganization meeting of the Board of Supervisors of Castle Rock Township was convened on April 12, 2022. Present were Jon Juenke; Chair, Sandy Weber; Vice-Chair, BJ Elvestad, Pete Schaffer and Dave Nicolai, Supervisors. Also, in attendance were Rhonda Rademacher, Treasurer and Molly Weber, Clerk.

Jon Juenke, Chair called the meeting to order at 6:30p.m. and the Pledge of Allegiance was recited.

Oaths of Office – already completed.

Approve Agenda

Dave Nicolai made a motion and Sandy Weber seconded to approve the agenda. Motion carried.

Select Planning Commission members

Planning Commission members remain the same. Jim Heiman term expires in 2022. Planning Commission member terms are 3 years.

Dave Nicolai made a motion to approve that Jim Heiman remain on the Planning Commission.

Sandy Weber seconded. Motion carried.

Election of Officers of Board

Sandy Weber made a motion to nominate Jon Juenke as Chair. Dave Nicolai made a motion that Jon Juenke remain Chair taking effect 05/01/22. Sandy Weber seconded. Motion carried. Pete Schaffer made a motion to nominate Sandy Weber as Vice Chair. Jon Juenke made a motion that Sandy Weber become Vice Chair effective 05/01/22. BJ Elvestad seconded. Motion carried.

Select Official Paper

Dave Nicolai made a motion to continue to use the Cannon Falls Beacon as the Official Paper. Pete Schaffer seconded. Motion carried.

Select Legal Posting Places

The Board of Supervisors decided to continue with the current posting places of the Farmers Mill, the Town Hall and Castle Rock Banks in Farmington, Castle Rock and Randolph. Sandy Weber made a motion to approve the Legal Posting Places as listed. Pete Schaffer seconded. Motion carried. Dave Nicolai abstained.

Select Official Bank

The Board of Supervisors decided to continue the primary bank be Castle Rock Bank and Premier Bank the secondary bank. **Pete Schaffer made a motion to continue the banks as listed. Sandy Weber seconded. Dave Nicolai abstained.**

Select Township Attorney

Note: Only the Board Chair and Clerk are authorized to contact the Township Attorney for necessary business unless otherwise voted differently by the Board. The Board of Supervisors decided that Dougherty, Molenda, Solfest, Hills and Bauer, P.A. would be our Township Attorney. **Dave Nicolai made a motion to approve the Township Attorney as listed. Pete Schaffer seconded. Motion carried.**

Compensation and Reimbursement of Expenses

The Board decided all compensations would be as listed.

1. Supervisors - per meeting and extra hours (currently \$90/meeting, \$15/hr for extra hours), and mileage reimbursement at the current IRS rate 58.5 cents
2. Planning Commission (currently \$60/meeting and \$15/hr for extra hours), and mileage reimbursement at the current IRS rate 58.5 cents
3. Treasurer (currently \$625/month, \$15/hr for extra hours), and mileage reimbursement at the current IRS rate 58.5 cents
4. Clerk (currently \$3,500 per month), and mileage reimbursement at the current IRS rate 58.5 cents
5. Office Assistant (Currently \$17/hr)
6. Building Inspector (currently Inspectron, Inc. Current contract expires August 10, 2022-with contract provision that the agreement may be automatically extended)
7. Election Judges (Currently \$20/hr Head Judge, \$15/hr all other judges)
8. Septic Inspector (Currently Inspectron, Inc. at the current fee schedule)

Dave Nicolai made a motion that compensation in items 4, 6, 7 & 8 remain the same. Pete Schaffer seconded. Motion carried.

Dave Nicolai made a motion that compensation in items 1, 2, & 3 extra hours increase to \$20. Sandy Weber seconded. Motion carried.

Pete Schaffer made a motion that compensation in item 5 is changed to \$20/hour. Sandy Weber seconded. Dave Nicolai abstained. Motion carried.

Committees

1. The Board decided to continue with the current committees:
2. Farmington Fire Department and Randolph-Hampton Fire Department - Dave Nicolai
3. North Cannon River Watershed - Sandy Weber
4. Roads – Jon Juenke
5. Parks – BJ Elvestad
6. Planning Commission – Pete Schaffer
7. Soil and Water Conservation District – Sandy Weber

Dave Nicolai made a motion to approve Committee members as listed. Pete Schaffer seconded. Motion carried.

Meeting Dates

Board of Supervisors – 2nd Tuesday of each month, except as indicated on attached Meeting Schedule

Planning Commission – 4th Monday of each month, except as indicated on attached Meeting Schedule

Dave Nicolai made a motion to approve the meeting dates as presented. Sandy Weber seconded. Motion carried.

Sandy Weber made a motion to adjourn the meeting at 6:50pm. BJ Elvestad seconded. Motion carried.

Date Signed

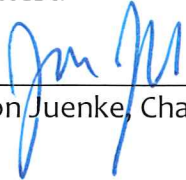
5/10/22

Drafted By,



Molly Weber, Clerk

Attest:



Jon Juenke, Chair



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MEETINGS DATES 2022 - 2023

MEETINGS WILL BE HELD AT TOWN HALL:

2537 240TH STREET WEST
FARMINGTON, MN 55024
651-460-2221

Board of Supervisor Meeting – 7:00pm

2nd Tuesday of the Month

May 10, 2022

June 14, 2022

July 12, 2022

*August 8, 2022

(2nd Monday due to Township Election)

September 13, 2022

October 11, 2022

*November 7, 2022

(2nd Monday due to Township Election)

December 13, 2022

January 10, 2023

February 14, 2023

* March 13, 2023

(2nd Monday due to Township Election)

April 11, 2023

Planning Commission Meetings – 7:00pm

4th Monday of the Month

May 23, 2022

June 27, 2022

July 25, 2022

August 22, 2022

September 26, 2022

October 24, 2022

November 28, 2022

* December 19, 2022
(3RD Monday due to Holiday)

January 23, 2023

February 27, 2023

March 27, 2023

April 24, 2023